

Demographics About the Person Who Receives DD Services

A.	Name of Person Survey is About:	First:	Last:
B.	City/Town of Residence:		
C.	Age Range:	<input type="checkbox"/> 18-24	<input type="checkbox"/> 25-34
		<input type="checkbox"/> 35-44	<input type="checkbox"/> 45-54
		<input type="checkbox"/> 55-64	<input type="checkbox"/> 65-74
		<input type="checkbox"/> 75 years or older	
D.	Gender:	<input type="checkbox"/> Female	<input type="checkbox"/> Male
		<input type="checkbox"/> Other	
E.	Name of Person Who Helped:	First:	Last:
			<input type="checkbox"/> n/a
F.	How is this Person Related to the Individual?	<input type="checkbox"/> Guardian	<input type="checkbox"/> Family/not guardian
		<input type="checkbox"/> Friend	<input type="checkbox"/> Direct Support Professional, "DSP"
		<input type="checkbox"/> Agency Staff, not DSP, i.e.: Case Mngr	
		<input type="checkbox"/> Other (please specify):	
G.	Contact Person First Name:		
H.	Contact Person Last Name:		
I.	How is the Contact Person Related to the Individual:	<input type="checkbox"/> Self	<input type="checkbox"/> Guardian
		<input type="checkbox"/> Family/notguardian	<input type="checkbox"/> Friend
		<input type="checkbox"/> Direct Support Professional, DSP	<input type="checkbox"/> Agency Staff, not DSP, i.e.: Case Mngr
		<input type="checkbox"/> Other (please specify):	
J.	Contact E-Mail Address:		
K.	Contact Phone Number:		
L.	Best Times to Call	<input type="checkbox"/> Mornings (9am-12pm)	<input type="checkbox"/> Afternoon (12pm-5pm)
		<input type="checkbox"/> Early Evening (5pm-8pm)	
M.	DD Agency(ies) and/or Self-Direct:	<input type="checkbox"/> 1 DD Agency	<input type="checkbox"/> 2 DD Agencies
		<input type="checkbox"/> SD + Agency(ies)	<input type="checkbox"/> SD Only
N.	DD Provider 1		
O.	DD Provider 2:		
P.	Name of Interviewer:	First:	Last:
Q.	Interviewer Comments or Follow-up Information Needed:	INFORMATION ONLY	
		Date:	Data Entered: <input type="checkbox"/>

Name of Interviewee:		Initials:
Name of Interviewer from AinA:		Initials:
Section I: Person-Centered Plans and Non-Vocational Day Services		
1.	Have you seen a signed copy of your Individualized Service Plan (ISP)?	
a.	<input type="checkbox"/> Yes	
b.	<input type="checkbox"/> No/ I'm not sure	
2.	Do you have a copy of your ISP?	
a.	<input type="checkbox"/> Yes (skip to question #4)	
b.	<input type="checkbox"/> No	
3.	If you don't have a copy of your ISP, why is that?	
	Here are some reasons why people don't have their plan. Check all that apply:	
	<input type="checkbox"/> I don't have a copy, but I know how to get one if I need it <input type="checkbox"/> I was never given a copy of my plan <input type="checkbox"/> I was given a copy of my plan, but I don't know where it is now <input type="checkbox"/> A family member is holding on to a copy of my plan for me	
	Write anything else a person shares in the space below	
INFORMATION ONLY		
4.	Did the person who wrote your plan take the time to explain it to you in a way that helped you understand what it says?	
a.	<input type="checkbox"/> Yes	
b.	<input type="checkbox"/> No	

5.	If you're not satisfied with your support staff, or the services you receive, would you feel comfortable talking to the people who run your provider agency to let them know?		
a.	<input type="checkbox"/> Yes		
b.	<input type="checkbox"/> No		
c.	<input type="checkbox"/> N/A – I don't use a provider agency. I Self-Direct all of my services (skip to question #7)		
6.	Are you confident that the people who run your provider agency will listen to your concerns and help you, if you tell them you're not getting the services you're supposed to be receiving?		
a.	<input type="checkbox"/> Yes		
b.	<input type="checkbox"/> No		
INFORMATION ONLY			
7.	Are you currently receiving any services during the day that are not related to working or getting a job? IOW: Do you do anything else during the day other than learning about employment or looking for a job. <i>Some examples:</i> Do you get support so you can go to school, volunteer, join a club or group, find a hobby, learn a skill, and/or other social or recreational activities?		
a.	<input type="checkbox"/> Yes		
b.	<input type="checkbox"/> No (skip to question #11)		
8.	Answer the questions below about 3 of the activities you receive support to do during the day, that are not related to working or getting a job: Note to Interviewee: This question is about the activities that your support staff helps you with, as part of the day services you receive. It does not mean the things you do independently, and/or with family or friends, unless your staff is also helping you with those activities.		
a.	Day/Community Activity #1:	Where I do it: <input type="checkbox"/> At my agency <input type="checkbox"/> In the community	Who are the primary people you do this with? (<i>check one</i>): <input type="checkbox"/> Other people who also receive DD Services <input type="checkbox"/> People in the community who don't receive DD Services <input type="checkbox"/> I do this 1:1 with my support staff

b.	Day/Community Activity #2:	<u>Where I do it:</u> <input type="checkbox"/> At my agency <input type="checkbox"/> In the community	<u>Who are the primary people you do this with? (check one):</u> <input type="checkbox"/> Other people who also receive DD Services <input type="checkbox"/> People in the community who don't receive DD Services <input type="checkbox"/> I do this 1:1 with my support staff
c.	Day/Community Activity #3:	<u>Where I do it:</u> <input type="checkbox"/> At my agency <input type="checkbox"/> In the community	<u>Who are the primary people you do this with? (check one):</u> <input type="checkbox"/> Other people who also receive DD Services <input type="checkbox"/> People in the community who don't receive DD Services <input type="checkbox"/> I do this 1:1 with my support staff
9.	Are you getting enough support during the day to help you do the things that are important to you and for you ?		
Note: "Important to you" means something you value and want to do. "Important for you" means something you need to do because it will help you in some way.			
a.	<input type="checkbox"/> Yes (skip to question #12)		
b.	<input type="checkbox"/> No		
10.	<p>If you're not getting enough support during the day to help you do the things that are important to you and for you, what else do you need?</p> <p>Here are some examples that other people have shared: Try some different activities in the community, 1:1 support staff, staff who will listen to me, learn how to take the bus, get involved in Self-Advocacy</p> <div style="text-align: center; border: 2px solid blue; border-radius: 15px; padding: 10px; width: fit-content; margin: 20px auto;"> <h2 style="margin: 0;">INFORMATION ONLY</h2> </div>		
Skip to Question #12			
11.	<p>If you're not receiving any services other than those related to working or getting a job, why is that?</p> <p>Here are some reasons people don't receive services other than those related to employment. Check all that apply:</p> <input type="checkbox"/> I don't want or need any services that aren't related to Employment		

- I'm working and did not know that I could get other services in addition to Employment Services
- I don't have enough funding to add more services to my plan
- My family doesn't want me to have any other services besides the ones related to working or getting a job
- I want to receive other services, but I can't find an agency that suits me

Write anything else a person shares in the space below:

INFORMATION ONLY

Add any **additional comments** you would like to share about the services and supports you receive on a typical weekday that are not related to employment. If you don't have anything to add, write "N/A":

For example: Do you have any issues, concerns, or compliments about any of the agencies that supports you? Did you have any difficulty finding an agency? If you Self-Direct your services, how's that going for you? Do you have any suggestions to improve the Day and Community Services funded through the RI Division of Developmental Disabilities overall?

This is your opportunity to speak-up! What's on your mind?

12.

Everyone who takes this survey will complete either **Section II -or- Section III**

13. Are you currently working in any type of paid employment now?

Note: This question is about paid employment. If you volunteer, have an unpaid internship, and/or do any other employment-related activities which you are not paid for, select "NO".

a. YES: *If you are **WORKING IN PAID EMPLOYMENT** now, go to **Section II***

b. NO: *If you are **NOT WORKING IN PAID EMPLOYMENT** now, go to **Section III***

SECTION III: For People Who *ARE NOT* Working

26. Do you have any Vocational Experience, such as previous jobs, volunteer positions, classes, job training, work trials, internships, etc.?
- Yes.
- No/I'm not sure (skip to **Question #28**)

27. What type of Vocational Experience have you had?

Here are some different types of Vocational Experience. Check all that apply:

- I've had a job in the past
- I've done/do volunteer work
- I've taken classes or done on the job training for work
- I've done work trials
- I've had an internship

Write any additional types of vocational experience a person shares in the space below:

INFORMATION ONLY

28. Do you **want to work?** (select one answer from the following)
- a. Yes. I want to work and **I know the type of job** I want to get (go to question, #29)
- b. I'm not sure. Even if I decided I want to work, **I don't think I would be able to** because there are some obstacles that are preventing me from getting a job. (skip to question #31)
- c. No. **I really don't want to work** (skip to question #32)
- d. Yes. I want to work, but **I don't know what type of job** I want to get (skip to question #34)

29. What type of job do you want to get?

Why do you want to get the type of job you listed in **question #29** instead of a different type of job?

IOW: If you could do any job that you want, what makes you want to do this one?

Here are some reasons why people want to do a specific type of job. Check all that apply:

- I've had this kind of job in the past and I liked it
- My friends are doing this kind of job
- It's one of the jobs that my provider agency can get me
- My family or guardian think I will be good doing this kind of job
- It's something I know how to do
- I've tried different jobs/work trials and this is the one I decided I like the most
- I've done a vocational assessment and it says that I will be good at this kind of job
- I've always wanted to do this kind of job

Write anything else a person shares in the space below:

INFORMATION ONLY

(Skip to question #34)

Why don't you think you're able to work?

Some people don't feel ready or able to work because they have other things they need to deal with in their life first, such as health concerns, their current housing situation, lack of confidence, or family support.

What issues do you need to address in your own life before you think you'll be able to work if you want to?

Here are some reasons why people don't think they are able to work. Check all that apply:

- I don't think I'm physically able to work
- I don't think I'm qualified to do the type of job I want to get
- I don't know how to go about finding a job
- I think I will need more support than I get now
- I don't know if my agency can give me the kind of support I need to help me get a job
- I'm afraid it will affect my benefits or make my rent go up

- I have some personal concerns that I need to deal with first before I can think about getting a job
- I am having some health issues that are preventing me from working
- I don't think my family or guardian will approve of me getting a job
- I'm afraid people will make fun of me at work
- I haven't found a job that interests me
- I thought I had to retire/didn't think I could work because I'm past retirement age
- I like being with my friends during the day. I'll miss them if I get a job and don't see them anymore
- I haven't told anyone that I want to work yet

Write anything else a person shares in the space below:

INFORMATION ONLY

(Skip to question #34)

Why don't you want to work?

Here are some reasons why people say they **really don't want to work**. Check all that apply:

- I've had some bad experiences doing different jobs and I don't want to have any more of them
- My family/guardian(s) don't want me to work and I plan to do what they tell me
- I know how work will affect my benefits and I would rather keep all my benefits than get a job
- I want to retire
- I like being retired more than I liked working
- I don't like going to work. I'd rather stay home or do things with my friends

Write anything else a person shares in the space below:

32.

33. If you know you really don't want to work, have you ***applied for a Variance?***

IOW: If you're absolutely certain you don't want to work, that's OK. Contrary to what you might have heard in the RI Rumor Mill, you won't lose your day support services.

If you are 100% sure you really ***don't want to work***, you do need to apply for a Variance to let the Division of Developmental Disabilities know about your decision. A Variance documents that a person had enough information to choose between a path that may eventually lead to competitive employment, and a path that doesn't.

Note: The survey is an opportunity to tell people about RI's Employment First philosophy. Employment First means that the DD Service System will support everyone who wants to work to do so! A Variance is only for people who have ***made an informed decision and are clearly choosing not to work***.

If a person wants to work, or is undecided about getting a job, they need a Career Development Plan that helps them address the barriers they face. They don't need a Variance.

a. Yes

b. No/I don't know

34. Are you currently receiving any Employment Services?

Employment Services are any type of support that will help you find and/or keep a job. They can also help you learn about how work may affect you, and help you explore other jobs and different career paths, even if you already have a job, or don't know what kind of job you want to do.

a. Yes

b. No (skip to ***question #38***)

INFORMATION ONLY

35. What types of Employment Services do you receive?

Here are some Employment Related Services that people receive. Check all that apply:

- I'm trying different jobs or volunteer positions to figure out the type of work I might want to do (job trials)
- I'm getting help to discover what I like and what I'm good at (vocational evaluations/assessments)
- I'm learning about how a paycheck might affect my benefits (benefits counseling)
- I'm getting help to address some of my immediate concerns, such as my health, family issues or living arrangements
- I get help with transportation to employment related activities and appointments

- I belong to a job club to talk about employment with my peers
- I get help writing my resume, applying for jobs and going on job interviews
- I am learning some on-the-job interpersonal skills, such as how to interact with co-workers (“soft skills”)
- I review my decision not to work on a regular basis and understand that I have the option to work if I want to

Write anything else a person shares in the space below:

INFORMATION ONLY

36.

Do the services you listed in **question #35** provide all the support you need to help you do the things that are important **to you** and **for you**, to help you reach your employment related goals?

IOW: Do you get enough help addressing the reasons why you’re not working or doing the type of job you prefer?

a.

Yes (Skip to **question #39**)

b.

No

37.

If the Employment Services you listed in **question #35** don’t provide enough support to help you do the things that are important to you and for you, what else do you need?

For example: A communication device or interpreter, transportation to interviews, 1:1 support, staff who will listen to you.

(Skip to question #39)

38.	<p>If you are not receiving any Employment Services, why is that?</p>
	<p>Here are some reasons why a person does not receive Employment Services. Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> I don't need/want any Employment Services <input type="checkbox"/> I didn't know I could get Employment Services <input type="checkbox"/> My family doesn't want me to work <input type="checkbox"/> I don't have enough funding to add Employment Services to my plan <input type="checkbox"/> I want to receive Employment Services, but I cannot find an agency that suits me <input type="checkbox"/> I have Employment Services in my plan, but I am not receiving them <input type="checkbox"/> I'm not sure why I don't have any Employment Services in my plan <p>Write anything else a person shares in the space below:</p>
<div style="border: 2px solid #4a7ebb; border-radius: 15px; padding: 10px; background-color: #d9e1f2; display: inline-block;"> <p>INFORMATION ONLY</p> </div>	
39.	<p>Add any additional comments you would like to share about the Employment Services and supports you currently receive to help you achieve the employment-related goals that you've chosen to work on. If you don't have anything to add, write "N/A":</p>
	<p>IOW: This is your opportunity to speak-up! Share your thoughts about the supports you receive related to your current job, and your employment goals in general. <i>For example:</i> Do you have any issues, concerns, or compliments about any of the agencies that supports you? Did you have any difficulty finding an agency? If you Self-Direct your services, how's that going for you? Do you have any suggestions to improve the Employment Services funded through the RI Division of Developmental Disabilities overall? What's on your mind?</p>